

March 2019

Dear Applicant,

Thank you for your interest in the position of a Higher-Level Teaching Assistant at Orchard, Southwold and Hoxton Garden Schools. If you would like to learn more about our schools' partnership, we would also be delighted to answer any questions you may have. We can also offer tours of all three school sites so you can meet our children and staff.

Our school websites also offer much information about our staff, curriculum and the curriculum that we offer:

[www.orchard.hackney.sch.uk](http://www.orchard.hackney.sch.uk)  
[www.southwold.hackney.sch.uk](http://www.southwold.hackney.sch.uk),  
[www.hoxtongarden.hackney.sch.uk](http://www.hoxtongarden.hackney.sch.uk)

### Who are we?

All three schools are in the vibrant and diverse communities of Hackney, East London with easy transport links into and out of Central London. With a joint pupil roll of over 1300 pupils, we are a very successful organisation with a passion for making a difference. We provide a very rich and exciting curriculum and a no excuses culture for low standards. Because of this our pupils achieve well above national averages regardless of their starting points and Ofsted have been full of praise about our provision.

Orchard & Southwold have been in partnership since January 2012 with Hoxton Garden joining us in April 2014. We have a joint Governing Body and strong links to our Local Authority. Each school has its own leadership team and staff who work together with the common aim of giving children the very best. We have set an ambitious vision for the future and have very high standards for what can be achieved with the benefits of a shared expertise. We have a skilled team of highly committed and professional teachers, support staff and leaders.

### Higher Level Teaching Assistant

We are looking to appoint experienced staff members to join our team of skilled Higher-Level Teaching Assistants, primarily to undertake short term class cover roles, and also deliver programmes and work with groups of children with a particular need. Our HLTA's want to make a difference to the life opportunities of our children and work closely with the teaching and leadership teams.

In particular we are looking for individuals who:

- Are confident in the classroom and understand how children learn.
- Have high expectations of what can be achieved
- Are passionate about making sure all children have access to a quality education despite any apparent disadvantage.
- Seek to build positive relationships with children.
- Are flexible with a good sense of humour and an understanding of the 'bigger picture'
- Are able to work to their own initiative as well as part of a team

Headteacher: Ms Rachel Davie | Executive Headteacher: Mr Stephen Hall

Orchard Primary School, Holcroft Road, London E9 7BB | Tel: 020 8985 7785 | [adminorchard@vs.hackney.sch.uk](mailto:adminorchard@vs.hackney.sch.uk) | [www.orchard.hackney.sch.uk](http://www.orchard.hackney.sch.uk)



We can offer you:

- A genuine opportunity to make a difference
- A team of committed professional staff to work alongside.
- High quality support and CPD to ensure that you are successful including opportunities for graduates to enrol on our post graduate teaching apprenticeship scheme
- A well organised and vibrant environment in which to work.
- A fantastic community of parents and children who deserve the best

Visits are warmly welcomed and encouraged. Please contact Beverley (office manager) to arrange an appointment, or informal discussion on **0208 806 5201**. Alternatively email us on [recruitment@vs.hackney.sch.uk](mailto:recruitment@vs.hackney.sch.uk)

**Closing Date: Tuesday 23<sup>rd</sup> April 2019**

**Interview Date: Monday 29<sup>th</sup> April 2019**

We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age.

Our schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be asked to apply for an Enhanced Disclosure from the DBS Bureau. Further information about the disclosure can be found at [www.dbs.gov.uk](http://www.dbs.gov.uk)

We very much look forward to hearing from you.



Stephen Hall, Executive Headteacher

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